

F. No. T-15012/5/2021-Training-FSSAI (Computer No:2411)
Food Safety and Standards Authority of India
(A Statutory Authority established under the Food Safety & Standards Act, 2006)
2nd Floor, MMU Building, Mata Sundari Lane, Kotla Road, New Delhi-110 002
(Training Division)

Dated: 12th April, 2024

**Sub: FoSTaC Training of Trainers (ToT) program for the 1st quarter of FY 2024-25-
Reg.**

With the approval of the Competent Authority, Training Division is notifying the calendar for the FoSTaC Training of Trainers (TOT) program for the 1st quarter of FY 2024-25.

2. Interested candidates may apply for the ToT program using the link given in the calendar (annexure). It is to be noted that only shortlisted candidates will be allowed to attend the ToT programme and the shortlisted candidates will be intimated about the programme details on their registered email.

3. The detailed calendar is attached at Annexure.



Virendra Singh Shekhawat
Manager (Trg)

Copy to:

Sr. Manager (IT) with a request to upload in the FSSAI website and FoSTaC portal for wider circulation

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Training Division, FSSAI has scheduled the **Training of Trainers (TOT) program** for various courses under the FoSTaC programme. Interested candidates may apply through the registration link mentioned in the table below. Please note that **applications submitted through the link provided in the calendar will be considered only.**

Quarterly training calendar (April-June 2024) – Training of Trainers programme under FoSTaC							
S. No	Name of the Course	Medium of Instruction	Date of Training	Location of Training Venue*	Training Coordinator	Registration Link	Last date of application
1	Advance Manufacturing – General & COVID	English	25.04.2024 (Thursday)	Mumbai	Mr. Virendra Singh Shekhawat Manager	https://forms.gle/esdH2aTKoSj4PpzGA	20.04.2024
2	Advance Catering – General & COVID	English	26.04.2024 (Friday)	Mumbai	Mr. Virendra Singh Shekhawat Manager	https://forms.gle/Pa1pZFtMQAb9GA3a8	20.04.2024
3	Advance Retail and Distribution – General & COVID	English	26.04.2024 (Friday)	Delhi	Mr. Amarsinh, Technical officer	https://forms.gle/KJXqUzD8dq34M4h57	20.04.2024
4	Advance Manufacturing – Poultry Meat and Meat Products	English	06.05.2024 (Monday)	Thiruvananthapuram	Dr. Dhanesh V. Technical Officer	https://forms.gle/xBFjEcX7Cd5882Do7	26.04.2024

Quarterly training calendar (October-December 2023) – Training of Trainers programme under FoSTaC							
S. No	Name of the Course	Medium of Instruction	Date of Training	Location of Training Venue*	Training Coordinator	Registration Link	Last date of Application
5	Basic Retail and Distribution– General & Covid	English/ Hindi	07.05.2024 (Tuesday)	Thiruvananthapuram	Dr. Dhanesh V. Technical Officer	https://forms.gle/1x8qu47yhELsrcud9	27.04.2024
6	Basic Catering – General & COVID	English/ Hindi	20.06.2024 (Thursday)	Delhi	Mr. Prathiksh V Technical officer	https://forms.gle/ErgRjwof2mYsoGs96	10.06.2024
7	Basic Manufacturing – General & COVID	English/ Hindi	21.06.2024 (Friday)	Delhi	Mr. Prathiksh V Technical officer	https://forms.gle/HFi2t4qWZYuTHY3f9	11.06.2024
8	Basic Catering – General & COVID	English/ Hindi	21.06.2024 (Friday)	Kolkata	Mr. Amarsinh, Technical officer	https://forms.gle/bLchY5322rjNi8aJ6	11.06.2024

***Training venue address will be intimated to the shortlisted participants one week before the Training program.**

Note:

- i. Fee will be charged for appearing in the ToT program. The fee is Rs. 5000/- plus 18% GST per ToT program per person. The paid fee will not be **refunded in any condition. In addition, in any case, the fee paid for a particular course cannot be adjusted for any other course in case of non-attendance/failure in the ToT program. However, if any ToT program gets cancelled then the Fee will be refunded in the source account.**

- ii. The Fee will be charged from the shortlisted participants only. There is no Fee for application for the ToT program.
- iii. The participants will be allowed to attend the ToT course after getting shortlisted followed by making the payment and submitting the proof through email. The intimation regarding shortlisting will be done in due course of time on the registered e-mail ID of the participants. The payment link or payment mode will be shared with the shortlisted participants through official email id fostac@fssai.gov.in only.
- iv. **The payment of Fees should be made within 3 days of receiving shortlisting email.**
- v. If a shortlisted candidate in a particular course do not attend the respective ToT course on the date (*after confirming their participation*), **no paid fee will be refunded.**
- vi. **Maximum 30 participants will be allowed in a ToT course. The minimum 10 shortlisted participants are required for conducting the ToT program. If this minimum batch size is not attained or available, the scheduled ToT program may be cancelled as per the discretion of FSSAI.**
- vii. The link may be closed before the last date mentioned above, if enough number of eligible application are received.
- viii. Merely attending a ToT program does not make any participant eligible to be empanelled as Trainer under FoSTaC program.
- ix. During ToT, only a brief training on the subject topic and trainer attributes will be provided through the empanelled faculties.
- x. The candidates appearing for ToT program are expected to be good trainers of their respective fields and are expected to have good knowledge about the ‘Schedule 4 requirements of Food Safety and Standards (Licensing and Registration of Food Businesses) regulations, 2011’- so that they can impart their knowledge of ‘Good Manufacturing Practices & Good Hygiene Practices (GMP & GHP) as per Schedule 4 requirements of Food Safety and Standards (Licensing and Registration of Food Businesses) regulations, 2011’ to the food handlers who would appear for the trainings under Food Safety Supervisor programs and can motivate them to adopt the hygiene practices in their day to day life. Also, candidates are expected to have good knowledge about FSS Act, FSS Rules and Regulations etc. ToT program conducted will only be a detailed process of evaluation of candidates, who are eligible to become trainers to provide training to Food Handlers on Good Manufacturing & Good Hygiene Practices in a pragmatic manner, under FoSTaC program of FSSAI.
- xi. ToT program conducted will only be a detailed process of evaluation of candidates, who are eligible to become trainers to provide training to Food Handlers on Good Manufacturing Practices & Good Hygiene Practices in a pragmatic manner, under FoSTaC program of FSSAI.
- xii. For any query regarding training program, please contact by dropping email to us on email id fostac@fssai.gov.in with subject “Training on<Name of the course> to be held on <date of training> in <location of training>”
- xiii. Refer the eligibility criteria before applying any ToT program which can be seen on first page of respective link of the course.
- xiv. The Training division reserves the right to cancel any ToT program at any stage without giving any intimation.
